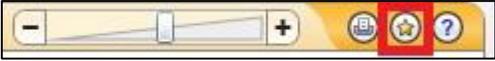
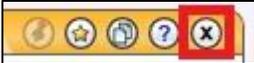
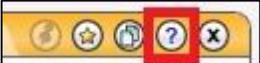


User Interface 4.5 Icons and Terminology

Option	Term	Use
	Add to Person Favorites	Add person records to your favorites.
	Add to Form Favorites	Add forms to your favorites.
	Advanced Search	Search for person records using additional criteria.
	Name Card or Context Area	Individual record that contains information about a person or organization.
	Name Card Selector & Results Panel	Choose from multiple person records. Open, remove, map, or add the person to favorites directly from the Results panel. The active card is labeled <i>Active Context</i> .
	Name Card Scroller	Scrolls between person cards.
	Context Area Close Out Button	Closes out of the currently selected context card or all cards.
	Context Area Help Button	Provides help information for the context area.
	Launch Copy Window	Copy information from the active card.



Form Search

Search for Colleague forms. Search by mnemonic, form title and keywords in the form title.



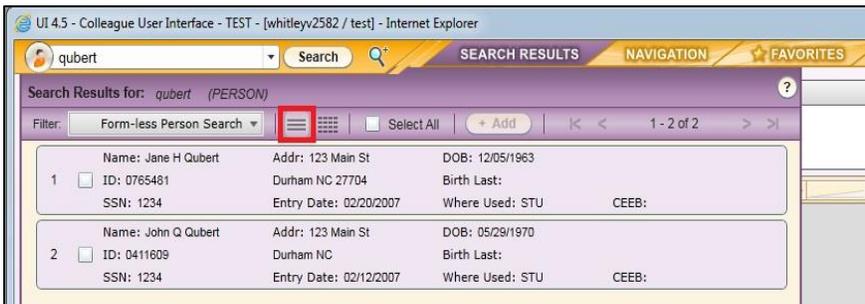
Person Search

Search for person records. Search for person records by name, ID, and advanced person search criteria.



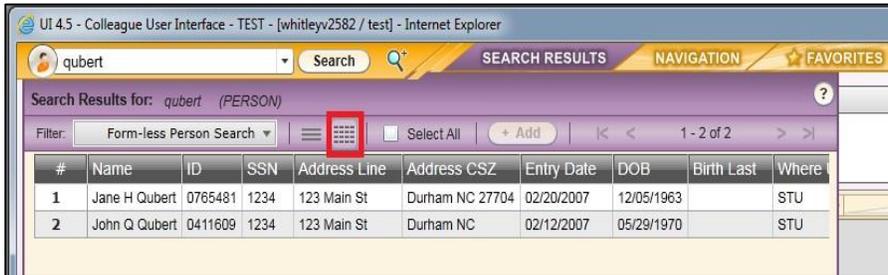
Print Form

Print the current form to a local or network printer.



Search Results Panel (Card View)

Search results that display search results in card form. Search results with 3 or more columns will be displayed in Card View.



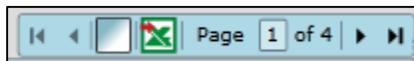
Search Results Panel (Grid View)

Search results that display search results in sortable rows and columns. Search results with 3 or less columns will be displayed in Grid View.



Zoom Slider Bar

Change the scale of all or current form.



Window Group

Displays when there are fields arranged in columns and rows attached to unique fields.



Tabs

Tabs used to navigate between Search Results, the Navigation Menu (previously menu tree), & Favorites.