

Facial Covering Requirement and Enforcement

Communicating the Requirement

- The website COVID-19 [banner](#) has been updated to reflect the requirement.
- Course syllabi and Sakai course sites provide information regarding the requirement and information for contacting [Accessibility Services](#) if the student requires an accommodation as a result of this requirement.
- Physical signage is available across campuses to alert individuals about the requirement, reminding them that proper facial covering is required inside buildings on-campus.
- Employees who are inviting students or visitors to campus should include language within the communication informing them that a facial covering is required when visiting a Durham Tech campus.

Individuals Entering Buildings and Classrooms

- If a Durham Tech employee witnesses someone **attempting to enter a building** without wearing a mask, in a gingerly manner, inform them of the requirement and provide them with the nearest resource to obtain one if needed.
 - If the individual has a face covering and is not wearing it or wearing it properly, remind them to put it on and why - "This is for your benefit as well as that of our community." Feel free to provide a compliment if their mask is creative or attractive.
 - If the individual indicates that they have a medical condition that prevents them from wearing a face mask, refer them to Accessibility Services at accessibilityservices@durhamtech.edu or 919-536-7208 for assistance with accommodations.
 - If the individual refuses to wear a face covering, provide them with the information needed to remotely access the appropriate college area.
 - If the individual refuses to comply with this requirement, contact Campus Police and Public Safety (919-536-7255, ext. 5555, or 919-732-4185).
- Instructors should greet students **at the door** of the classroom/lab and, in a gingerly manner, stop any student who is not wearing a mask.
 - If the student has a mask and is not wearing it or wearing it properly, remind them to put it on and why - "This is for your benefit as well as that of our community." Feel free to provide a compliment if their mask is creative or attractive.
 - If the student does not have one, direct them to the nearest Security or reception desk.
 - If the student indicates that they have a medical condition that prevents them from wearing a face mask, refer them to Accessibility Services at accessibilityservices@durhamtech.edu or 919-536-7208 if additional accommodations are needed.
 - If the student refuses to wear a face covering, ask them to wait in a nearby, empty classroom to avoid them from entering into an occupied space. Once the student leaves the empty classroom, contact Campus Police and Public Safety and provide the room number for proper cleaning.
 - If the individual refuses to comply with this requirement, contact Campus Police and Public Safety (919-536-7255, ext. 5555, or 919-732-4185).

Individuals Outdoors

- Masks are no longer required outdoors, however the College strongly recommends use of masks outdoors in crowded areas and higher risk settings where social distancing is difficult, i.e. outdoor classes and student activities.

Campus Police and Public Safety (CPPS)

- **Campus Police and Public Safety** prefers not to re deescalate move an individual from class/college property for failure to comply and will work to as much as possible. CPPS will monitor local law enforcement activity for enforcement guidelines.
 - If an **employee** refuses to wear a face covering, the supervisor will ask that person to leave campus immediately. If employee does not comply, supervisor will address with appropriate chain of command and activate disciplinary actions as outlined in [policy](#).
 - If a **student** refuses to wear a face covering, they will be asked to leave campus. If the student's behavior becomes disruptive, they will be in violation of the [Student Code of Conduct](#) and subject to the possible sanctions.
 - **Failure to comply – Any individual** receiving a lawful order to leave the premises, which at that point they are considered trespassing, a sworn officer may issue an arrest.

Accessing Facial Coverings

- Facial covering resources are located at Campus Police and Public Safety desks and reception areas on each campus (i.e. security stations, Library, Building 10- Wynn Welcome Desk, College and Career Readiness reception, Food Pantry).
- Cloth and disposable masks are readily available at each location. To replenish supplies, contact Campus Police and Public Safety (security@durhamtech.edu).