

PAD-151 Introduction to Public Administration

COURSE DESCRIPTION:

Prerequisites: None

Corequisites: None

This course includes an overview of the role of the public administrator in government and an examination of the development and implementation of public policy. Topics include public personnel administration and management, decision making, public affairs, ethics, organizational theories, budgetary functions within governmental agencies, and other governmental issues. Upon completion, students should be able to explain the functions of government in society and in the lives of people composing that society.

LEARNING OUTCOMES:

Upon completing requirements for this course, the student will be able to:

1. Define Public Administration.
2. Compare and contrast public and private organizations including funding models.
3. Discuss the tools that modern public administrators use to pursue public goals, along with the pros and cons of those tools.
4. Discuss the PODSCORB process of planned change in public agencies.
5. Identify and resolve competing stakeholder interest in forming public policy.
6. Describe steps of program evaluation.

OUTLINE OF INSTRUCTION:

- I. Course Introduction
- II. Defining Public Administration
 - A. The Study of Public Administration
 - B. Understanding Public Administration
 - C. The Foundations of Public Administration
- III. Public vs. Private Funding Models
 - A. Publicness vs. Private
 - B. Public Financial Management
 - C. Economic Crisis
- IV. Modern Tools for Public Administrators
 - A. The Tools of the Government
 - B. Policy as a Tool
- V. POSDCoRB

- A. Theory of Organization
- B. Scientific Management

- VI. Public Policy
 - A. Defining Public Policy
 - B. Policy Process

- VII. Program Evaluation
 - A. Process
 - B. Procedure
 - C. Outcomes

- VIII. Course Summary

REQUIRED TEXTBOOK AND MATERIAL:

The instructor will determine the textbook and other instructional material.