



## Emergency Financial Assistance Program Student Progress Report

Student \_\_\_\_\_ Student ID Number \_\_\_\_\_

Course /Section \_\_\_\_\_ Semester/Year \_\_\_\_\_

### TO THE INSTRUCTOR

The above student has applied for emergency funds and has given consent for you to release the information requested below. We are interested in your perspective on their academic performance. Please remember to add your name and date at the bottom.

After you complete this form, email it to Karen Mosley at [mosleyk@durhamtech.edu](mailto:mosleyk@durhamtech.edu) as soon as possible so we can process the student's application.

Please check the boxes below that describe this student's performance and/or status in your class:

Does the student:

- Attends class
- Demonstrates an understanding of the subject matter
- Participates in or contributes to class
- Turns in assignments on time
- Is earning passing grades on assignments and tests

Student has been absent for \_\_\_\_\_ out of \_\_\_\_\_ classes during this semester.

Please describe this student's performance in class.

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Instructor Name \_\_\_\_\_ Date \_\_\_\_\_